Chapter 3 - Requestable Reports

PURPOSE

Requestable reports are the most widely used R★STARS reports. Due to the extensive flexibility available through the R★STARS Reporting Subsystem, the usefulness of a report is highly dependent upon the user's ability to request the report in the desired way. The purpose of this chapter is to describe the requestable reports and the options available on each report. This chapter provides a detailed specification of each requestable report available.

3-1 REQUESTABLE REPORT INDEX BY REPORT ID

R★STARS provides reports that meet many different business reporting needs. The following list of reports provides the Report ID and Report Title for reports that are available to be requested in R★STARS.

Report ID	Report Title
DAFQA010	Statewide T-Code Listing by G/L Account
DAFQA030	Program Hierarchy
DAFQA040	Organization Hierarchy
DAFQC010	Balance Sheet Line Items Report
DAFQC020	Governmental Operating Statement Line Items Report
DAFQC030	Proprietary Operating Statement Line Items Report
DAFQC040	GAAP Fund Roll Up Report
DAFQC050	Comptroller Source/Group Roll Up Report
DAFR6050	Split Pay Detail Activity
DAFR6110	Appropriation Allotment Nearing Deficit
DAFR6160	Balance Sheet Account Detail Activity Report
DAFR6200	Payroll Transactions with Fund Control Errors
DAFR6210	Payroll Remaining Free Budget
DAFR6220	Payroll Transactions in Error
DAFR6230	Errors by Batch Agency & Error Type
DAFR6250	Error Summary Report
DAFR6280	Error Detail Report
DAFR6290	Daily Transaction Reconciliation Report
DAFR6350	Disposition Report - Budget vs Actual
DAFR6360	Statewide Authorization Dispositions
DAFR6370	Statewide Expenditures
DAFR6380	Statewide Revenues
DAFR6390	Special Purpose Schedule - Budget vs Actual Comparison
DAFR6400	Non G/P Resource Disposition Balances
DAFR6470	Reportable Expenditures (Section 30 and Other)
DAFR6710	Cumulative Appropriation Disposition Balances
DAFR6821	IT File Batch Header With Document Number
DAFR6822	IT File by Edit Mode, Batch Type and Batch Number
DAFR6823	IT File by Edit Mode and Batch Type
DAFR6824	IT File Batch Header Report
DAFR6940	Civil Service 1% Report
DAFR7202	Vendor File Extract
DAFR7310	Payment Status Report
DAFR7320	Payment Exception Report

DAFR7330	Payment Status Summary
DAFR7400	Agency Budget Activity Detail
DAFR7410	Agency Budget Activity Summary
DAFR7440	Gross Expenditures by Agency
DAFR7450	Appropriation Activity Description
DAFR7460	Appropriations by Related APPN and APPN Number
DAFR7470	Appropriation Activity Detail
DAFR7480	Appropriation Activity Summary
DAFR7500	Appropriation Activity Analysis
DAFR7520	Appropriation Total Available Revenue Summary
DAFR7540	Appropriation Summary by Program
DAFR7550	Appropriation Summary
DAFR7560	Appns by Appropriated Fund and Object - All Bals
DAFR7600	Expenditures by Comp Obj, Appd Fund, and Agency
DAFR7640	Agency Budget Control by Org, Fund and Program
DAFR7650	Agency Budget Control by Program, Fund and Org
DAFR7670	Agency Budget Control by Fund, Org and Program
DAFR7690	Appn Activity Description by Grant, Fund and Project
DAFR7700	Appn Activity Summary by Grant, Fund and Project
DAFR7770	Appns and Exps by Appd Fund, Agency and Object
DAFR7810	Outstanding Encumbrance Aging Report
DAFR7820	Encumbrance Status Report
DAFR7830	Outstanding Payment Voucher Aging Report
DAFR7880	Encumbrance Aging by Appropriation
DAFR7890	Outstanding Payment Voucher Aging by Appropriation
DAFR7910	Vendor Transaction History
DAFR7920	Backup Withholding Summary
DAFR7930	Backup Withholding Detail
DAFR8000	Grant Activity Detail by Fund, Project and Object
DAFR8010	Grant Activity Summary by Fund, Project and Object
DAFR8020	Grant Activity Description by Appn, Fund and Project
DAFR8030	Grant Activity Summary by Appn, Fund and Project
DAFR8040	Grant Revenue and Expenditure Description by Org
DAFR8050	Grant Revenue & Expenditure Summary by Org
DAFR8190	Transaction Registers by Org, Prog, and Appn
DAFR8200	Daily Transaction Registers
DAFR8240	Monthly Transaction Registers
DAFR8390	Grant Detail Transaction Report
DAFR8400	Grant Summary Report
DAFR8420	Grant Revenues and Expenditures by Program
DAFR8450	System Reconciliation

DAFR8480	System Reconciliation Exception
DAFR8500	Grant Cash Transactions Report
DAFR8510	Grant Outlay Report and Reimbursement Report
DAFR8520	Request for Advance or Reimbursement
DAFR8530	Grant Financial Status Report
DAFR8540	Comparison of Grant Actual and Budgeted Amounts
DAFR8560	Schedule of Federal Financial Assistance
DAFR8580	Balance Sheet - All Fund Types and Account Groups
DAFR8590	Operating Statement - Governmental Funds
DAFR8600	Operating Statement - Proprietary Funds
DAFR8620	Operating Statement by Appropriated Fund
DAFR8640	Operating Statement - Budget vs. Actual
DAFR8650	Trial Balance by Fund/General Ledger
DAFR8670	Daily Fund Cash Balances
DAFR8680	Detail Account Activity by Fund Report
DAFR8690	Statement of Changes in Assets and Liabilities
DAFR8700	Cash Flow Analysis
DAFR8720	Companion Cash Transactions
DAFR8870	General Ledger Trial Balance by GAAP Fund Group
DAFR8890	Comparative Trial Balance Report
DAFR8920	General Ledger Fund Detail Trial Balance Report
DAFR8930	Undistributed Detail Account Activity
DAFR8960	Daily Cash Collection Report
DAFR8970	Daily Statement of Cash by Appd Fund
DAFR8980	Changes in Cash Balance Detail
DAFR8990	Components of Cash
DAFR9010	Statement of Net Assets
DAFR9020	Statement of Activities (Page 1)
DAFR9030	Statement of Activities (Page 2)
DAFR9200	Revenues and Expenditures by Fund, Org, Pgm, Obj
DAFR9210	Revenues and Expenditures by Fund, Pgm, Org, Obj
DAFR9220	Revenues and Expenditures by Org, Fund, Pgm, Obj
DAFR9230	Revenues and Expenditures by Org, Pgm, Fund, Obj
DAFR9240	Revenues and Expenditures by Pgm, Fund, Org, Obj
DAFR9250	Revenues and Expenditures by Pgm, Org, Fund, Obj
DAFR9290	Revenue and Expenditure Description
DAFR9300	Revenue and Expenditures Summary by Organization, Program and Appropriation
DAFR9320	Project Detail Transaction Report
DAFR9340	Comparison of Project Actual and Budgeted Amounts
DAFR96A0	Security Profile Analysis (96A)
DAFR96AN	Security Profile Analysis by Name (96A)
DAFR96B0	Security Profile Analysis (96B)

DAFR96BN	Security Profile Analysis by Name (96B)
DAFR9670	Analysis of Operating Revenues and Expenditures by Source
DAFR9680	Analysis of Operating Revenues and Expenditures by State Source
DAFR9750	Accounts Receivable Document Status
DAFR9760	Accounts Receivable Aging Report
DAFR9900	Profile Maintenance Log Report
DAFR9940	Accounting Event Download
DAFR9960	General Ledger Download
DAFR9970	Summary General Ledger Download
DAFR9980	Payment Status Download

3-2 REQUESTABLE REPORT INDEX BY FUNCTION

R★STARS requestable reports can be grouped into 14 functional categories. The following list provides the Report ID and Report Title for requestable reports grouped into their functional category.

Report ID   **Report Title**

Agency Budget

DAFR7400	Agency Budget Activity Detail
DAFR7410	Agency Budget Activity Summary
DAFR7640	Agency Budget Control by Org, Fund and Program
DAFR7650	Agency Budget Control by Program, Fund and Org
DAFR7670	Agency Budget Control by Fund, Org and Program

Appropriation

DAFR6110	Appropriation Allotment Nearing Deficit
DAFR6350	Disposition Report - Budget vs Actual
DAFR6360	Statewide Authorization Dispositions
DAFR6390	Special Purpose Schedule - Budget vs Actual Comparison
DAFR6400	Non G/P Resource Disposition Balances
DAFR6710	Cumulative Appropriation Disposition Balances
DAFR7440	Gross Expenditures by Agency
DAFR7450	Appropriation Activity Description
DAFR7460	Appropriation by Related APPN and APPN Number
DAFR7470	Appropriation Activity Detail
DAFR7480	Appropriation Activity Summary
DAFR7500	Appropriation Activity Analysis
DAFR7520	Appropriation Total Available Revenue Summary
DAFR7540	Appropriation Summary by Program
DAFR7550	Appropriation Summary
DAFR7560	Appns by Appropriated Fund and Object - All Bals
DAFR7690	Appn Activity Description by Grant, Fund and Project
DAFR7700	Appn Activity Summary by Grant, Fund and Project
DAFR7770	Appns and Exps by Appd Fund, Agency and Object

Cash

DAFR8670	Daily Fund Cash Balances
DAFR8960	Daily Cash Collection Report
DAFR8970	Daily Statement of Cash by Appd Fund

DAFR8980   Changes in Cash Balance Detail
DAFR8990   Components of Cash

Encumbrance

DAFR7810   Outstanding Encumbrance Aging Report
DAFR7820   Encumbrance Status Report
DAFR7880   Encumbrance Aging by Appropriation

File Download

DAFR7202   Vendor File Extract
DAFR9940   Accounting Event Download
DAFR9960   General Ledger Download
DAFR9970   Summary General Ledger Download
DAFR9980   Payment Status Download

Fixed Assets — Financial

DAFR8900   Schedule of General Fixed Assets

General Ledger/Fund

DAFR6160   Balance Sheet Account Detail Activity Report
DAFR8580   Balance Sheet - All Fund Types and Account Groups
DAFR8590   Operating Statement - Governmental Funds
DAFR8600   Operating Statement - Proprietary Funds
DAFR8620   Operating Statement by Appropriated Fund
DAFR8640   Operating Statement - Budget vs. Actual
DAFR8650   Trial Balance by Fund/General Ledger
DAFR8680   Detail Account Activity by Fund Report
DAFR8690   Statement of Changes in Assets and Liabilities
DAFR8700   Cash Flow Analysis
DAFR8870   General Ledger Trial Balance by GAAP Fund Group
DAFR8890   Comparative Trial Balance Report
DAFR8920   General Ledger Fund Detail Trial Balance Report
DAFR9010   Statement of Net Assets
DAFR9020   Statement of Activities (Page 1)
DAFR9030   Statement of Activities (Page 2)

Grant

DAFR8000	Grant Activity Detail by Fund, Project and Object
DAFR8010	Grant Activity Summary by Fund, Project and Object
DAFR8020	Grant Activity Description by Appn, Fund and Project
DAFR8030	Grant Activity Summary by Appn, Fund and Project
DAFR8040	Grant Revenue and Expenditure Description by Org
DAFR8050	Grant Revenue & Expenditure Summary by Org
DAFR8390	Grant Detail Transaction Report
DAFR8400	Grant Summary Report
DAFR8420	Grant Revenues and Expenditures by Program
DAFR8500	Grant Cash Transactions Report
DAFR8510	Grant Outlay Report and Reimbursement Report
DAFR8520	Request for Advance or Reimbursement
DAFR8530	Grant Financial Status Report
DAFR8540	Comparison of Grant Actual and Budgeted Amounts
DAFR8560	Schedule of Federal Financial Assistance

Miscellaneous

DAFR6050	Split Pay Detail Activity
DAFR6200	Payroll Transactions with Fund Control Errors
DAFR6210	Payroll Remaining Free Budget
DAFR6220	Payroll Transactions in Error
DAFR6230	Errors by Batch Agency & Error Type
DAFR6250	Error Summary Report
DAFR6280	Error Detail Report
DAFR6290	Daily Transaction Reconciliation Report
DAFR6821	IT File Batch Header With Document Number
DAFR6822	IT File by Edit Mode, Batch Type and Batch Number
DAFR6823	IT File by Edit Mode and Batch Type
DAFR6824	IT File Batch Header Report
DAFR6940	Civil Service 1% Report
DAFR7310	Payment Status Report
DAFR7320	Payment Exception Report
DAFR7330	Payment Status Summary
DAFR7910	Vendor Transaction History
DAFR7920	Backup Withholding Summary
DAFR7930	Backup Withholding Detail
DAFR8190	Transaction Registers by Org, Prog, and Appn
DAFR8200	Daily Transaction Registers
DAFR8240	Monthly Transaction Registers
DAFR8450	System Reconciliation

DAFR8480	System Reconciliation Exception
DAFR8720	Companion Cash Transactions
DAFR8930	Undistributed Detail Account Activity
DAFR9900	Profile Maintenance Log Report

Payable

DAFR7830	Outstanding Payment Voucher Aging Report
DAFR7890	Outstanding Payment Voucher Aging by Appropriation

Project

DAFR9320	Project Detail Transaction Report
DAFR9340	Comparison of Project Actual and Budgeted Amounts

Receivable

DAFR9750	Accounts Receivable Document Status
DAFR9760	Accounts Receivable Aging Report

Revenue/Expenditure

DAFR6370	Statewide Expenditures
DAFR6380	Statewide Revenues
DAFR6470	Reportable Expenditures (Section 30 and Other)
DAFR7600	Expenditures by Comp Obj, Appd Fund, and Agency
DAFR9200	Revenues and Expenditures by Fund, Org, Pgm, Obj
DAFR9210	Revenues and Expenditures by Fund, Pgm, Org, Obj
DAFR9220	Revenues and Expenditures by Org, Fund, Pgm, Obj
DAFR9230	Revenues and Expenditures by Org, Pgm, Fund, Obj
DAFR9240	Revenues and Expenditures by Pgm, Fund, Org, Obj
DAFR9250	Revenues and Expenditures by Pgm, Org, Fund, Obj
DAFR9290	Revenue and Expenditure Description
DAFR9300	Revenue and Expenditures Summary by Organization, Program and Appropriation
DAFR9670	Analysis of Operating Revenues and Expenditures by Source
DAFR9680	Analysis of Operating Revenues and Expenditures by State Source

Specialized

DAFQA010	Statewide T-Code Listing by G/L Account
DAFQA030	Program Hierarchy
DAFQA040	Organization Hierarchy
DAFQC010	Balance Sheet Line Items Report
DAFQC020	Governmental Operating Statement Line Items Report
DAFQC030	Proprietary Operating Statement Line Items Report
DAFQC040	GAAP Fund Roll Up Report
DAFQC050	Comptroller Source/Group Roll Up Report
DAFR96A0	Security Profile Analysis (96A)
DAFR96AN	Security Profile Analysis by Name (96A)
DAFR96B0	Security Profile Analysis Report (96B)
DAFR96BN	Security Profile Analysis by Name (96B)

3-3 REQUESTABLE REPORT SPECIFICATIONS

R★STARS reports have common elements that are described in the following specifications. Each specification includes the purpose of each report, the financial fields accessed, the Level options and Selection options available, the report elements included and the financial field calculations. This section provides the report specifications, in Report ID order, and includes the Report ID in the page number. This numbering sequence allows additional specifications to be more easily inserted into the Report Guide.